

Montgomery  
County  
Economic  
Development  
Corporation



**Working Together to Build  
a Better Tomorrow**

**2011 Annual  
Report**

# BUILT TO SERVE

## **THE CORPORATION'S BY-LAWS DEFINE ITS FUNCTIONS *AND* THE ROLE OF MEMBERS IN GUIDING ITS PROGRESS.**

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The mission for which this corporation is organized is to increase the economic standard of living and quality of life in Montgomery County by providing educational opportunities and additional support to the general public and businesses through the following tasks:

- a. Promote the development, establishment, expansion, and retention of residents, business, and industries.
  - b. Research and maintain current data and analysis of county economic and social trends.
  - c. Educate the county's residents on the county's economic and social status and trends.
  - d. Develop and maintain an inventory of available business and industrial sites.
  - e. Recruit businesses and residents through the use of an informational and interactive web site and other materials.
  - f. Research, apply for and administer grants, when requested by Corporation members.
  - g. Raise funds from existing businesses, communities, industry and individuals to support community and economic development efforts.
  - h. Support countywide tourism efforts.
  - i. Involve members in developing annual program of work and drafting a four-year strategic plan.
  - j. Engage in other activities, as deemed appropriate by the board of directors, to implement the annual program of work and four-year strategic plan.
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This annual report takes into account our annual Program of Work that was adopted in 2011 to run through March of 2012. Our report is grouped by Mission Areas identified in the Program of Work. As in previous reports, we highlight some specific activities of the past year.

We hope you agree that your organization has continued to respond to community and business needs and to enact initiatives that will continue to brighten the future of the county.

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MEMBERSHIP LIST

County

Montgomery County Board  
 Montgomery County-  
 U of I Extension

Municipal Members

City of Coffeen  
 City of Hillsboro  
 City of Litchfield  
 City of Nokomis  
 City of Witt  
 Village of Butler  
 Village of Coalton  
 Village of Donnellson  
 Village of Fillmore  
 Village of Harvel (Assoc.)  
 Village of Irving  
 Village of Ohlman  
 Village of Raymond  
 Village of Schram City  
 Village of Taylor Springs  
 Village of Waggoner

Business and Industry

Mid-Central Illinois Regional Council of Carpenters  
 CNB Hillsboro  
 First National Bank of Raymond  
 Hillsboro Area Hospital  
 Journal Publications  
 Montgomery County Farm Bureau  
 Hillsboro Energy LLC  
 Borgic Farms, Inc. (Assoc.)  
 Hurst-Rosche Engineers, Inc.  
 Pritchard Osborne, LLC (Assoc.)  
 First Community Bank of Hillsboro (Assoc.)  
 Security National Bank (Assoc.)  
 Southwestern IL Building & Construction Trades Council (Assoc.)  
 Stiehl-Dawson Funeral Homes LLC  
 First National Bank of Nokomis  
 M & M Services, Inc. (Assoc.)  
 WSMI – WAOX (Assoc.)  
 Drummond Company, Inc.  
 Ameren  
 Litchfield National Bank (Assoc.)  
 National Bank  
 Ronk Electrical Industries, Inc. (Assoc.)  
 Irving Township (Assoc.)  
 Hayes Abrasives Inc. (Assoc.)  
 M.J.M. Electric Cooperative, Inc.

Individual

Heather Hampton+Knodle  
 James Rupert (Assoc.)  
 Terri Miller  
 Robert F. Mulch, MD  
 Amanda Cole  
 Emily Battin



**MCEDC  
 BOARD OF DIRECTORS**

<u>Membership Class</u>	<u>Member</u>	<u>Representative</u>
County	Montgomery County	Ron Deabenderfer, Vice-Chairman
County	U of I Extension	Charlie Peterson, Secretary
Municipal	City of Hillsboro	Tom Gooding
Municipal	City of Nokomis	Pam Burdilauskas
Municipal	City of Litchfield	Steve Dougherty
Municipal	City of Coffeen	Sheila White, Treasurer
Municipal	Village of Raymond	Ray Marten
Business & Industry	Mid-Central IL Reg Council	Daniel White
Business & Industry	Montgomery County Farm Bureau	Randy Singler
Business & Industry	Journal Publications	John Galer
Individual		Terri Miller, Chairman



**Terri Miller, Chairman**  
Montgomery County Economic Development Corporation

**The Times They Are A Changing**

As the song goes, “The times they are a changing”, and this has been a transition year for the MCEDC. It was a year of goodbyes, as we saw the exit of our Executive Director Heather Hampton+Knodle and the retirement of Denise Kistner as Multi-County Unit Director, with the subsequent promotion of Amanda Cole as her replacement. Heather and Amanda were driving forces behind the MCEDC from its inception. They dedicated untold hours helping to form the Corporation and insuring its success. It is because of their hard work, dedication and planning that the organization was able to survive beyond them. I hope they are very proud of the legacy that their contributions will make to the community for years to come.

This was also a year of “Hello”, as we welcomed aboard our new Executive Director, Erika Kennett. Erika has excellent experience in Economic Development and brings with her fresh perspectives and new ideas. She continues to learn about Montgomery County’s unique needs as well as its key advantages. I look forward to seeing great things from her in the years to come.

We were also very fortunate to have an intern this year, Tonya Flannery from the City of Litchfield’s Economic Development office. Her assistance has been vital to helping us plan for not only this meeting, but also the Montgomery County Summit this past October. This transition period would have been far more painful without her help and we are grateful to both her and the City of Litchfield for their assistance.

I also want to thank all of our members for their continued support and also our Board of Directors for their efforts through out the year. We are very fortunate to have such dedicated supporters.

As my tenure as Chairman comes to and end I leave hopeful in the future of the MCEDC and confident that it will continue to enhance the economic prosperity of Montgomery County and its citizens. Thank you for providing me the opportunity to serve; it has been a great honor.



**Erika Kennett, Executive Director**  
Montgomery County Economic Development Corporation

I am thrilled to be part of the economic development efforts for Montgomery County. The goal of the MCEDC for this upcoming year is to focus on site and workforce development while positioning us as open for business. We will continue to promote development opportunities in the county to the rest of the world through our website, build partnerships in our community that strengthen our workforce and educational system and help local businesses compete in the local and global marketplace. We work closely with state, regional, county and local officials to develop new employment opportunities.

Walshville \* Panama \* Donnellson \* Coffeen \* Litchfield \* Hillsboro \* Schram City \* Fillmore \* Butler \* Irving \* Witt \* Raymond \* Wenonah \* Coaltion \* Ohlman \* Waggoner \* Harvel \* Farmersville \* Nokomis \* Taylor Springs



**Amanda Cole, CED Educator**  
University of Illinois Extension

To start off 2012, I will begin the year in a new position within University of Illinois Extension, and will therefore, conclude my time with the Montgomery County Economic Development Corporation. I have greatly enjoyed my seven years working with the MCEDC's Board of Directors, Officers, Employees, and most important its membership. The community leaders (both elected and volunteer) and business leaders within Montgomery County, are some of the best in the world. Of course, I am a little partial. I have watched first hand, Montgomery County survive the 2008 recession, and yet continued moving forward "building a brighter future for Montgomery County." I wish everyone the best of luck, and hope to continue working with each of you in my new position. Most importantly however, is that I know I am leaving my post in good hands. Keep the momentum going and let's keep moving forward!

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**Megan Beeler, EDGE Manager**

2011 was my first year managing the EDGE program. I was able to visit a total of 20 businesses around the county with the help of the executive director and several board member volunteers. Getting to know so many of our employers and see their operations in person was very rewarding. We garnered useful information on the needs of our local employers and the challenges they face. We also saw a well-rounded, robust picture of the strengths we possess as a County. This information is statistically compiled in the first annual Montgomery County Existing Industry Report. With this report the MCEDC can efficiently see where efforts should be focused to build a strong support system for Montgomery County employers. I am excited by the possibilities this type of concise knowledge enables. I look forward to continuing the program in 2012 and building on the knowledge base to better our abilities to serve existing employers.

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**Tonya Flannery, Intern**

Southern Illinois University Edwardsville & City of Litchfield Economic Development Director

I want to thank the MCEDC for their willingness to serve as my Master's of Public Administration Internship Sponsor. I have enjoyed working with the Staff and Board Members. This opportunity has given me a broader perspective of economic development and what collaborative partnerships can accomplish. As your Intern, I have been able to work cooperatively on the Montgomery County Summit, the Quality of Labor Assessment, the Workforce Development Roundtable, and 2011 Annual Meeting. I look forward to partnering with the County and MCEDC in the future. May we grow the County together.



## COMMUNITY ASSISTANCE

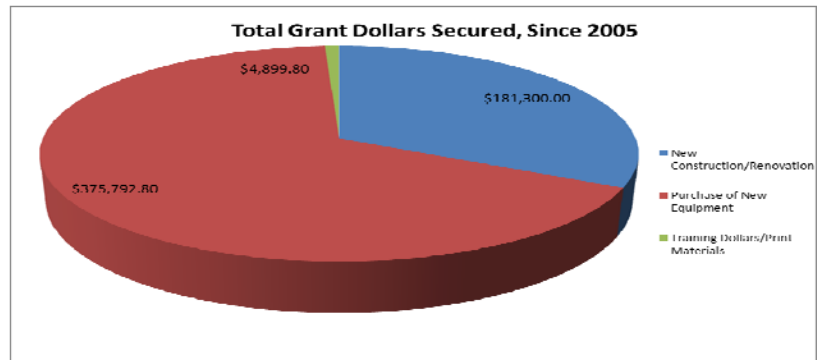
**Montgomery County Summit**— Building a better tomorrow means having a vision and a plan of what is desired to accomplish. In developing a plan, one must be aware of the resources available and have partnerships that can make the plan a reality. The Montgomery County Summit provided an opportunity to do just that-gain knowledge of resources and build networks and relationships. On October 26<sup>th</sup>, the Montgomery County Economic Development Corporation, U of I Extension, Litchfield Economic Development Office and Lincoln Land Community College hosted the Montgomery County Summit at the LLCC Litchfield Campus.

The Summit was structured as a networking, and educational event. The evening featured nationally known speaker Tim Miles, who specializes in helping businesses do more with less. Mr. Miles presented on how to better communicate and how to manage change. In addition to the featured presenter, breakout sessions on financial resources for small business, development tools for communities and a special roundtable for community leaders regarding current issues were held. The event had nearly one hundred participants from around the County.

**Customized Service to Communities**— Each municipal member of MCEDC can request assistance with preparing a grant application each fiscal year. If the grant is successful, the community may ask MCEDC to administer the grant for a minimal administrative fee. In addition to grant writing, MCEDC has ongoing communication with communities about issues related to business incentives, ordinances to guide development, and issues that are specific to each community such as brownfield cleanup and utilities.

### Grant Dollars Secured, Since 2005

New Construction/Renovation	\$181,300.00
Purchase of New Equipment	\$375,792.80
Training Dollars/Print Materials	\$4,899.80
Total Grant Dollars Secured,	\$561,992.60



### **Grant Total for 2011: \$37,869.80**

Village of Irving, New Tractor & Equipment, USDA – Rural Development, \$31,000.00  
Montgomery County 4-H Foundation, Equipment for Youth, NRA, \$6115.80  
MCEDC, Summit, Lumpkin Foundation, \$754.00

## BUSINESS ASSISTANCE & DEVELOPMENT

### Small Business Assistance Year-End 2011

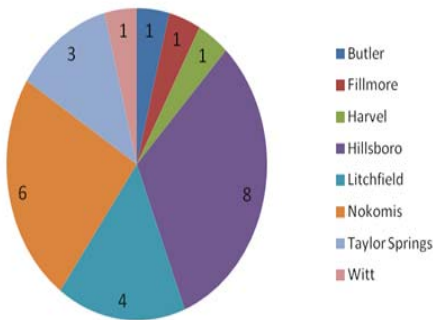
**Provided by:** University of Illinois Extension – Community & Economic Development Educator in partnership with the MCEDC

**Total Served:** **Thirty-Two (32) overall**  
 Start-ups: Twenty (20)  
 Existing: Twelve (12)

**Twenty-Five (25)\***  
 Eighteen (18)\*  
 Seven (7)\*

Small Business Assistance 2011	
<i>Total Assisted in 2011</i>	25
Start-Ups	18
Existing Businesses	7

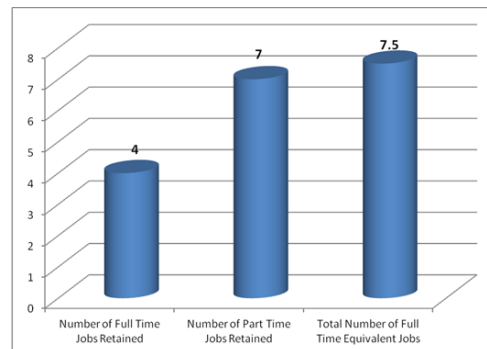
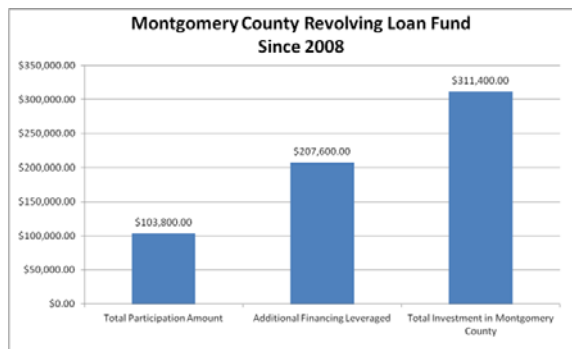
**Locations for Existing/Start-Up Businesses\*:**



**Provided one-on-one counseling:** Six (6)\*  
**Provided information - RLF program:** Fourteen (14)\*  
**Provided sample financial statements:** Six (6)\*  
**Help with 8850 (tax credit for hiring Montgomery County resident):** One (1)\*  
**Continue to follow-up with in 2012:** Ten (10)  
 \*Removed doubles.

### Revolving Loan Fund

The MCEDC did not issue any new participation loans during the 2011 calendar year. The outstanding participation is \$89,320.42. The revolving loan fund (RLF) benefits new and existing businesses that operate within Montgomery County limits. An original investment of \$250,000.00 by the Montgomery County Board from the General Revenue Fund (allocation of money generated from sale of coal rights) was used to start this fund back in 2007, and another \$150,000.00 was placed into the fund in 2011. Balance available is determined based on outstanding participation agreements.



Montgomery County Revolving Loan Fund Jobs Retained  
 January 1, 2011 – December 31, 2011

**Enterprise Zone** In 2011, the approval for the Montgomery County Enterprise Zone expansion was approved to include territory in Raymond, Witt, Irving, Nokomis and Coalton.

For the State Fiscal Year the County Enterprise Zone investments equaled \$106,533,417 (mostly Ameren) along with 688 jobs retained and 20 jobs created.



## BUSINESS RETENTION

### Introduction

Montgomery County EDGE, Enhancing Development through Growing Enterprises, is the business retention and expansion (BR&E) program for the Montgomery County Economic Development Corporation (MCEDC). Instituted in 2008, the program is designed to support existing business development and expansion throughout Montgomery County. Business retention programs are a vital component of any economic development strategy.

#### Objectives of EDGE

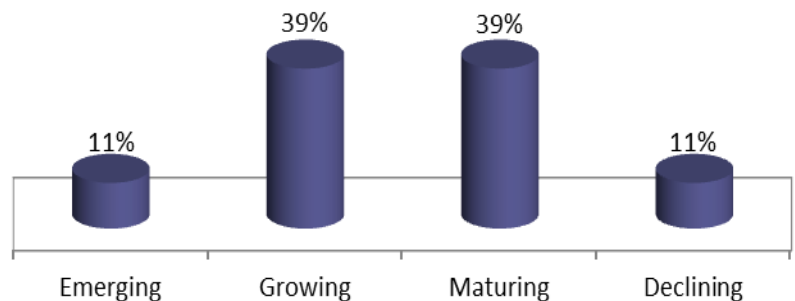
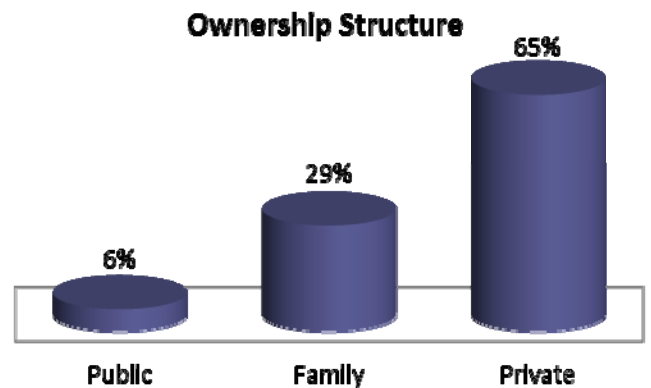
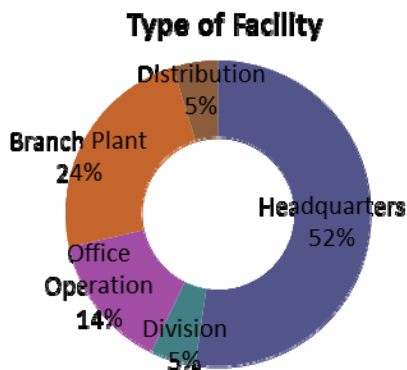
- ◆ Bring MCEDC in closer working relationships with the employers of the county
- ◆ Demonstrate to the employers that they are valued through the visitation process and associated follow up actions
- ◆ Provide data and analysis to direct priorities across MCEDC programming
- ◆ Result in long-term improvement of economic conditions in the area
- ◆ Deliver value to member communities and businesses by retaining businesses and providing clearer opportunities for business development

Through a partnership with Ameren Economic Development, the MCEDC utilizes the Synchronist Business Information System® software-driven survey tool to manage EDGE. Synchronist® provides resources for documenting existing businesses, scheduling business visits, data storage and analysis, and managing follow-up assistance. By using Synchronist®, the MCEDC is able to capitalize on data analysis capabilities to inform decision making for prioritizing resources to meet local economic development needs.

#### 2011 at a Glance

Statistics on the following pages are based on surveys collected through business visits and phone interviews with a total of 20 businesses in Montgomery County excluding the City of Litchfield<sup>2</sup>. Industries represented include agriculture, building and construction, manufacturing, mining, retail, services, technology and transportation.

Businesses answered questions about general business trends, expansion, workforce, future business and more. A selection of the survey results are shown in the following pages. The results represent a sample of Montgomery County



## OPERATIONS

**Strategic Planning**— Annual preparation by staff members began in the fall to prepare background data for board review at a strategic planning session. The Board developed its 2012 Plan of Work and budget based on the planning session.

**Restructuring UofI Extension**— Montgomery County Extension Director Denise Kistner involved county leaders and MCEDC staff early in the discussions related to University of Illinois (UI) Extension reorganization. Montgomery County and MCEDC Staff had separate and ongoing conversations and correspondence with the Dean of Extension and the Dean of the UI College of ACES to emphasize the importance of the Community and Economic Development program. By the fall of 2010, Montgomery County was identified as the hub of a new multi-county office and Amanda Cole was rehired as the CED Educator.

**Census Profile**— The 2010 Preliminary Census Profile shows a slight decline in the Montgomery County population of 1.8%. The County population is 30,104 with a median age of 41.9 years old. 83.5% of the population are high school graduates with 13.3% with a bachelor's degree or higher education. The homeownership rate is 77.8% with a median-value of owner occupied homes at \$78,100. The median household income is \$40,864. The County has a population of 14% below-poverty level. Information was provided by the U.S. Census Bureau at <http://quickfacts.census.gov/qfd/states/17/17135.html>.

**Manifest** – This one-page, one-issue format was introduced to provide detailed information on MCEDC initiatives. Future Manifests will feature data on trends or issues impacting local opportunities as well as MCEDC projects.

**Compass Newsletter** – 2011 continued our shift to producing the multi-page newsletter on an as needed basis when there were multiple calendar events approaching or issues that warranted more elaboration in a format that can be referenced beyond the desktop or palm computer.

**GIS Data** – Governing municipal members of the MCEDC receive annual updates for free in exchange for their support of the countywide economic development effort. A workshop was conducted through UofI Extension for GIS training.

**Montgomery County Planning Commission** – In March 2012, The Montgomery County Board passed their first Comprehensive Plan. Planning for this document began in 2009 and by the creation of the Montgomery County Regional Planning The County contracted with University of Illinois Extension to provide technical and research assistance during the creation of the plan, and the former and current Executive Directors for MCEDC served as an ex-officio of the plan. This comprehensive plan is an official public document adopted by the County Board as a policy guide to decisions about the physical development of the community and serves as a backbone for development decisions. The MCEDC was thrilled to be a part of this consensus-building effort that brought many factions together to collectively discuss and solve problems. It is important to remember that a comprehensive plan is not a piece of legislation, a quick fix for economic development or other problems, or a solution to bad politics or a lack of leadership. In essence, a comprehensive plan tells the story of the county and helps chart a future for the County and its constituents.

## WORKFORCE DEVELOPMENT



### Quality of Labor Survey

Montgomery, Macoupin, and Fayette Counties (West Central Region) partnered with Ameren to commission a Workforce Assessment to obtain a measure of the Quality of Labor in the three-county West Central Illinois Area. The purpose of assessing the workforce is to provide employers with labor information necessary to make better-informed decisions for private investment that minimizes risks for hiring, retaining, and developing the workforce. Further, to support quality economic growth, this data provides local officials information to promote a better understanding on the competitive realities in today's workforce market, to develop the strategies for improving the skills, quality and availability of its workforce, and to enable the District and its employers to better compete at all market levels. A total of 131 electronic questionnaires were e-mailed to business firms in the area. The response rate was 26.0 percent with 34 firms responding.

These results reflect the views and perspectives of employers in the West Central area labor market only and represents the demand side of the workforce market. The manufacturing sector represents 32 percent of the respondents in this study and 37 percent of the total employment reported in the survey.

Of the 12 quality characteristics, Honesty scored the highest with a rating of 4.24 on a 5.0 scale and Product Quality ranked second. Availability of Job Applicants scored the lowest rating at 2.97. The overall workforce quality index is 3.87 and the overall statistical average is 3.00.. The workforce quality index is a single number that represents the results of all twelve quality characteristics that are used to make quick comparisons between subgroups or even other locales.

Of the 12 workforce skills characteristics, Reading Comprehension ranked highest with a 4.15 on a 5.0 scale. Science ranked the lowest at 3.18. The overall workforce skill index is 3.65 and the overall statistical average is 3.00. The workforce skill index is a single number that represents the results of all twelve skill characteristics that are used to make quick comparisons between subgroups or even other locales.

Employers provide an estimated 25.2 percent of an employee's total compensation as a contribution for benefits. This compares to the 2009 Bureau of Labor Statistics (BLS) that showed employer contributions at 30.3 percent. The overall average hourly wage for the West Central area labor market is \$18.17 and compares to the 2010 BLS national average wage of \$21.35 and Illinois average of \$22.33. The West Central hourly wage average is 14.9 percent below the national average and 18.6 below the State of Illinois.

A copy of the full report can be obtained by contacting the MCEDC Office.

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### Workforce Roundtable

Montgomery & Macoupin Counties partnered to host a Workforce Roundtable in November of 2011. The Roundtable included partners in the region who are involved with varying aspects of the local workforce. Those present gave presentations on their programs or employment needs to better understand our labor needs.

To further improve the workforce efforts within the region, a sub-committee was formed from the Workforce Roundtable to review such programs as the National Workforce Readiness Certification and to provide suggestions for future workforce development programming/curriculum.

# Montgomery County Economic Development Corporation

## FY11 End-of-Year Financial Report – Dec. 31, 2011

MONTGOMERY COUNTY ECONOMIC DEVELOPMENT CORPORATION						
2011 OPERATING BUDGET						
as of 12/31/2011	BUDGET	RECEIVED	DIFFERENCE	% OF INCOME	% RECEIVED	
<b>INCOME</b>						
<b>BUSINESS RETENTION &amp; EXPANSION</b>						
BUSINESS AND INDUSTRY	\$14,500.00	\$13,000.00	\$1,500.00	20.31%	89.66%	
ASSOCIATE MEMBERSHIP	\$1,200.00	\$1,100.00	\$100.00	1.68%	91.67%	
SPECIAL EVENTS (Quality of Labor Survey)	\$0.00	\$1,852.00	-\$1,852.00	0.00%	#DIV/0!	
REVOLVING LOAN FUND	\$1,000.00	\$0.00	\$1,000.00	1.40%	0.00%	
GRANTS (or grant administration)	\$0.00	\$0.00	\$0.00	0.00%	#DIV/0!	
<b>Total</b>	<b>\$16,700.00</b>					
<b>COMMUNITY ASSISTANCE</b>						
MUNICIPAL	\$19,992.50	\$19,334.50	\$658.00	28.01%	96.71%	
SPECIAL EVENTS (Montgomery County Summit)	\$0.00	\$2,300.00	-\$2,300.00	0.00%	#DIV/0!	
ADVERTISING (tourism brochure)	\$1,500.00	\$0.00	\$1,500.00	2.10%	0.00%	
GRANTS (or grant administration)	\$0.00	\$754.00	-\$754.00	0.00%	#DIV/0!	
<b>Total</b>	<b>\$21,492.50</b>					
<b>RELATIONSHIPS/GENERAL OPERATIONS</b>						
CARRY OVER	\$89.68	\$89.68	\$0.00	0.13%	100.00%	
COUNTY	\$30,000.00	\$30,000.00	\$0.00	42.03%	100.00%	
INDIVIDUAL MEMBERSHIP	\$1,000.00	\$1,250.00	-\$250.00	1.40%	125.00%	
ASSOCIATE MEMBERSHIP	\$100.00	\$50.00	\$50.00	0.14%	50.00%	
SPECIAL EVENTS (fundraisers)	\$1,000.00	\$0.00	\$1,000.00	1.40%	0.00%	
DONATIONS	\$1,000.00	\$1,350.00	-\$350.00	1.40%	135.00%	
ADVERTISING (website)	\$0.00	\$0.00	\$0.00	0.00%	#DIV/0!	
GRANTS	\$0.00	\$0.00	\$0.00	0.00%	#DIV/0!	
<b>Total</b>	<b>\$33,189.68</b>					
<b>Total Income</b>	<b>\$71,382.18</b>	<b>\$71,080.18</b>	<b>\$302.00</b>	<b>100.00%</b>	<b>99.58%</b>	
<b>EXPENSE</b>						
<b>BUSINESS RETENTION &amp; EXPANSION</b>						
<i>STAFF / PROGRAM DELIVERY: EDGE, Infrastructure, Workforce, Business Development, Networking, RLF, CIEDA &amp; LOIS</i>						
U OF I EXTENSION PARTNERSHIP	\$6,000.00	\$6,000.00	\$0.00	8.40%	100.00%	
70% EXECUTIVE DIRECTOR CONTRACT	\$15,100.00	\$14,190.17	\$909.83	21.13%	93.97%	
EXECUTIVE DIRECTOR CONTRACT past due 2010	\$2,959.15	\$2,959.15	\$0.00	4.14%	100.00%	
EXECUTIVE DIRECTOR EXPENSE	\$800.00	\$491.53	\$308.47	1.12%	61.44%	
EDGE CONTRACTOR	\$7,000.00	\$7,000.00	\$0.00	9.80%	100.00%	
EDGE CONTRACTOR EXPENSE	\$300.00	\$369.80	-\$69.80	0.42%	123.27%	
<i>ECONOMIC / COMMUNITY DEVELOPMENT COMMITTEE</i>						
QUALITY OF LABOR SURVEY	\$2,500.00	\$2,582.72	-\$82.72	3.50%	103.31%	
SUMMIT (networking event)	\$1,000.00	\$2,343.58	-\$1,343.58	1.40%	234.36%	
<b>Total</b>	<b>\$35,659.15</b>					
<b>COMMUNITY ASSISTANCE</b>						
<i>STAFF / PROGRAM DELIVERY: Grants, Planning &amp; Policy</i>						
U OF I EXTENSION PARTNERSHIP	\$11,500.00	\$11,500.00	\$0.00	16.09%	100.00%	
8% EXECUTIVE DIRECTOR CONTRACT	\$2,000.00	\$1,621.70	\$378.30	2.80%	81.09%	
EXECUTIVE DIRECTOR CONTRACT past due 2010	\$2,465.94	\$2,465.94	\$0.00	3.45%	100.00%	
EXECUTIVE DIRECTOR EXPENSE	\$500.00	\$155.25	\$344.75	0.70%	31.05%	
<i>MEMBERSHIP / COMMUNICATIONS COMMITTEE</i>						
SPRINGFIELD DAY	\$0.00	\$0.00	\$0.00	0.00%	#DIV/0!	
TOURISM (brochure)	\$2,500.00	\$0.00	\$2,500.00	3.50%	0.00%	
<b>Total</b>	<b>\$18,965.94</b>					
<b>RELATIONSHIPS/GENERAL OPERATIONS</b>						
<i>STAFF / PROGRAM DELIVERY: External Comm., Internal Comm., Mailings, Book Keeping, Meeting Preparation &amp; Website</i>						
U OF I EXTENSION PARTNERSHIP	\$2,500.00	\$2,500.00	\$0.00	3.50%	100.00%	
22% EXECUTIVE DIRECTOR CONTRACT	\$4,650.00	\$4,459.78	\$190.22	6.51%	95.91%	
EXECUTIVE DIRECTOR CONTRACT past due 2010	\$4,438.74	\$4,438.74	\$0.00	6.21%	100.00%	
EXECUTIVE DIRECTOR EXPENSE	\$1,300.00	\$373.92	\$926.08	1.82%	28.76%	
<i>STAFF / BOARD OF DIRECTORS</i>						
MEETING (annual meeting of members)	\$750.00	\$1,152.00	-\$402.00	1.05%	153.60%	
MEMBERSHIP DUES / SUBSCRIPTIONS	\$350.00	\$345.00	\$5.00	0.49%	98.57%	
MCEDC CELL PHONE	\$700.00	\$575.07	\$124.93	0.98%	82.15%	
GENERAL OPERATING EXPENSE	\$1,300.00	\$1,171.00	\$129.00	1.82%	90.08%	
<i>MEMBERSHIP / COMMUNICATIONS COMMITTEE</i>						
COMMUNICATIONS / MARKETING (web page & phone book listing)	\$850.00	\$740.05	\$109.95	1.19%	87.06%	
SPECIAL EVENTS (fundraisers)	\$0.00	\$0.00	\$0.00	0.00%	#DIV/0!	
<b>Total</b>	<b>\$16,838.74</b>					
<b>Total Expense</b>	<b>\$71,463.83</b>	<b>\$67,435.40</b>	<b>\$4,028.43</b>	<b>100.00%</b>	<b>94.36%</b>	
<b>Balance</b>		<b>-\$81.65</b>	<b>\$3,644.78</b>			

## Calendar of Some 2011-2012 Activities

### April 2011

Apr 4, Staff Attend Harvel Village Council Meeting  
Apr 6, Staff Attend Economic Development Committee of Montgomery County Board  
Apr 11, Staff Attend Finance Committee of Montgomery County Board  
Apr 12, Staff Attend Irving Village Council Meeting, EZ Work  
Apr 13, Staff Attend Coalton Village Council Meeting, EZ Work  
Apr 15, Staff Attend Hillsboro Chamber Meeting  
April, Submitted Full Grant Application, USDA-Communities Facilities Program, Village of Irving, New Tractor

### May 2011

May 6, Staff Attend Economic Development Committee of Montgomery County Board  
May 9, Staff Attend Finance Committee of Montgomery County Board  
May 10, Staff Hosted Focus Group for Product Testing  
May 11, Staff Attend Raymond-Harvel Ambulance Board Meeting  
May 12, Staff Attend Coffeen City Hall Open House  
May 12, Staff Attend Montgomery County Planning Commission Meeting  
May 16, Quarterly Meeting of the MCEDC Board of Directors  
May 18, Staff Attend GIS Training  
May, Submitted SEARCH Grant, USDA, Village of Harvel, Feasibility Water System  
May, Submitted Pre-Grant Application, USDA-Communities Facilities Program, Raymond-Harvel Area Ambulance Service, New Ambulance  
May, Submitted Full Grant Application, USDA-Communities Facilities Program, Village of Waggoner, Early Warning Siren

### June 2011

Jun 1, Staff Attend Economic Development Committee of Montgomery County Board  
Jun 13, Staff Attend Finance Committee of Montgomery County Board  
Jun 13, Staff Attend Monthly Meeting of Montgomery County Board  
Jun 13, Staff Attend Roundtable Township Meeting  
June, Quality of Labor Survey in Distribution

### July 2011

Jul 6, Staff Attend Economic Development Committee of Montgomery County Board  
Jul 11, Staff Attend Finance Committee of Montgomery County Board  
Jul 12, Special MCEDC Board of Directors Meeting  
July, Executive Director Search Committee Formed

### August 2011

Aug 3, Staff Attend Economic Development Committee of Montgomery County Board  
Aug 8, Staff Attend Finance Committee of Montgomery County Board  
Aug 9, Staff Attend Monthly Meeting of Montgomery County Board  
Aug 9, Staff Attend 1-Year Anniversary of KK's Gifts, Hillsboro  
Aug 22, Quarterly Meeting of the MCEDC Board of Directors  
Aug 31, Staff Attend IDES Workshop, Litchfield  
August, Submitted Pre-Grant Application, USDA-Communities Facilities Program, City of Hillsboro, New Dump Truck  
August, Submitted Lumpkin Foundation Grant, Summit 2011 Expenses

### September 2011

Sep 7, Staff Attend Economic Development Committee of Montgomery County Board  
Sep 12, Staff Attend Finance Committee of Montgomery County Board  
Sept, Tonya Flannery starts Internship through SIU-Edwardsville

### October 2011

Oct 3, Staff Attend Finance Committee of Montgomery County Board  
Oct 5, Staff Attend Economic Development Committee of Montgomery County Board  
Oct 26, 2<sup>nd</sup> Montgomery County Summit, LLCC, Litchfield  
October, Submitted Full Grant Application, USDA-Communities Facilities Program, City of Hillsboro, New Dump Truck

### November 2011

Nov 1, Erika Kennett Joins MCEDC Staff as New Executive Director  
Nov 2, Staff Attend Economic Development Committee of County Board  
Nov 2, Staff Attend Quarterly Enterprise Zone Board Meeting  
Nov 7, Staff Attend Finance Committee of Montgomery County Board  
Nov 17, Staff Attend Montgomery County Planning Commission Meeting  
November, Submitted Capital Development Board Grant, Hillsboro Area Health System NFP, Day Care Construction Grant

### December 2011

Dec 12, Staff Attend Finance Committee of Montgomery County



**Montgomery County Economic  
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